

## **SELF APPRAISAL FOR ACADEMIC PERFORMANCE INDEX (API) Year: 2015 -16**

(Based on UGC regulation 2013)

- Objectives:**
- 1) To be aware of Self-Appraisal
  - 2) To learn filling up Self-Appraisal forms
  - 3) To evaluate and document one's own performance
  - 4) To facilitate Career advancement of teachers

**Concept:**

Teachers are well familiar with assessment and evaluation of students. Self-appraisal helps to figure out what teacher's strengths and weaknesses are. It allows one to take at an honest look at oneself. It is a process of self-evaluation to determine the level of self-efficiency .It is a part of continuing professional development or career advancement. It has been suggested as an indicator of CAS. As per UGC regulations 2010 on minimum qualifications for appointment of teachers and other academic staff in universities and colleges it is mandatory for all universities and colleges to prepare Performance Based Appraisal in the prescribed format for applying to any teaching post or career advancement.

### **The individual Performance Based Appraisal System (PABS)**

#### **PART A: - General Information & Academic background**

1. Name(in block letters) :- ARUNKUMAR DESHALBHAI CHAUHAN
2. Father's/Mother' Name :- Deshalbhai Raghubhai Chauhan
3. Department :- Department of Mathematics
4. Name of the College :- J & J College of Science, Nadiad.
5. Current Designation :- Adhyapak Sahayak
6. Current Pay band & Grade pay :- 25,000/- (Fix)
7. Date of last promotion :- N. A.
8. Position to which to be promoted :- N. A.
9. Pay band expected & Grade pay :- 15,600 - 39,100 (6000 GP)
10. Date of eligibility for promotion :- N. A.
11. Date & place of birth :- 03/08/1991, Morbi, Gujarat
12. Sex :- Male
13. Marital Status :- Married
14. Nationality :- Indian
15. Category to which belongs :- SEBC
16. Address for the correspondence :- Arunkumar Deshalbhai Chauhan  
Department of Mathematics,  
J. & J. College of Science, College road, Nadiad.
17. Permanent Address :- B/37, Narayan Villa, Near Euro School, Petlad road,  
Piplag, Ta-Nadiad, Dist-Kheda, Pin-387355.
18. Contact Numbers :- (O) 0268 2529871 (M) 9033197390
19. E mail Id :- thenonnegative@gmail.com

20. Academic Qualifications (SSC to Post Graduation):-

Examination	Name of Board/ University	Year of Passing	% of Marks obtained	Division/ Class/ Grade	Subjects
SSC	GSEB	2006	75.29	Distinction	-
HSC	GSEB	2008	55.00	Second	-
B. Sc.	Saurashtra University	2011	72.57	First-Dist.	Mathematics
M. Sc.	Sardar Patel University	2013	75.20	First	Mathematics

21. Research Degrees:-

Name of the Degree	Title of the Thesis	Date of Award as per University Notification	Name of the University
M.Phil.	Unbounded Operators in $L^2(R^m)$ and semi-group theory	28/11/2014	Sardar Patel University
Ph. D.	-	-	-
D.Sc./D.Litt.	-	-	-
Any other	-	-	-

22. Appointments Held Prior to Joining this Institution:-

Designation	Name of the Employer	Date of joining	Date of leaving	Pay band with Grade Pay	Reason for leaving
-	-	-	-	-	-
-	-	-	-	-	-

23. Posts held after appointment to this institution:-

Designation	Department	From	To	Pay band with Grade pay
Adhyapak Sahayak	Mathematics Department	09/08/2014	Continue	25,000/- Fix

24. Total Teaching experience (In Years):-

At Undergraduate level (at previous institution) : 00 Zero years  
At Undergraduate level (at present institution) : 02 Two years  
Total : 02 Two years  
At Postgraduate level (at previous institution) : Nil years  
At Postgraduate level (at present institution) : Nil years  
Total : Nil years

25. Research experience excluding years spent for M.phil/Ph.D.: 00 years

26. Field of specialization under the subject/discipline if any :

27. Academic Staff College Orientation/Refresher courses attended:-

Name of the Course	Name of the Academic Staff College	Name of the University	Duration	Sponsoring agency if any
-	-	-	-	-

28. Training & Capacity building workshops attended:-

Sr. No.	Name of the Training Programme	Place Where held	Name of the Organizing Body	Duration
1	-	-	-	-

**CATEGORY : I**  
**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

<b>Category I</b>	<b>Nature of activity</b>	<b>Notes</b>	<b>Unit of assessment</b>	<b>Score</b>
1A (i)	Classroom teaching (including lectures, seminar)	As per allocation 102days 1st term 109 days 2 <sup>nd</sup> term	Hours per academic year =210	21
1A (ii)	Classroom teaching (including lectures, seminar) in excess of UGC norms	As per allocation	Hours per academic year =0	00
1A (iii)	Classroom teaching (including lectures, seminar) preparation time	Same as actual teaching hours	Hours per academic year =210	21
1B	Tutorials and Practicals		Hours per academic year =490	49
1C	Outside classroom interaction with students	Max 0.5 of hours in 1A	Hours per academic year =105	10.5
<b>Sub - Total 1 : Score = hours/10 (Max score 100)</b>				100
2	Research Supervision (including Master's thesis) (M. Phil. & Ph. D.)	Max 1 hour per student per working week	Hours per academic year	
	Nil	Nil	00	00
<b>Sub - Total 2 : Score = hours/10 (Max score = 30)</b>				00
3A	Question paper setting, moderation and related work	Actual hours	Hours per academic year	

	First Year- 04 papers, 06 batches	$24*2=48$	48	4.8
	Second Year- 04 papers, 04 batches	$16*2=32$	32	3.2
	Third Year- 08 papers, 03 batches	$24*2=48$	48	4.8
3B	Invigilation/supervision and related examination duties	Actual hours	Hours per academic year	
	Junior supervision in Internal Practical Examination	F.Y: $24*2=48$ S.Y: $16*2=32$ T.Y: $16*2=32$	112	11.2
	Junior supervision in Internal Theory Examination		15	1.5
3C	Evaluation/assessment of answer scripts and assignments related to internal assessment, external and re evaluation	Max 20 minutes per full script	Hours per academic year	
	Assessment of internal and external practical & theory answer scripts	F.Y – $270*2=540$ S.Y – $82*2=164$ T.Y – $84*4=168$	Internal $180+54+56=290$ External $180+54=234$	52.4
	Total			77.9
<b>Sub - Total 3 : Score = hours/10 (Max score = 20)</b>				20
4A	Teaching innovation including preparation of innovative course, use of innovative methodologies for teaching including bilingual/multilingual teaching	Scores to be finalized by the Screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1	5

4B	Preparation of new teaching learning material including translation, bridge material, study pack or similar additional resource for students	Scores to be finalized by the Screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1	5
4C	Use of anonymous students' feedback on the quality of classroom teaching and students' interaction	Performa and summary feedback to be attached	2 points per course (max 10 points)	00
<b>Sub - Total 4 : Score (Max score = 30)</b>				<b>10</b>

**CATEGORY : II  
CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT  
RELATED ACTIVITIES**

**Please mention your contribution to any of the following :**

<b>Category II</b>	<b>Nature of activity</b>	<b>Notes</b>	<b>Unit of assessment</b>	<b>Score</b>
5A	Discipline related co-curricular activities (e.g. field work, study visit, student seminar, events, career counseling etc)	Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1	7
5B	Other co-curricular activities (Cultural, Sports, NSS, NCC etc)	Scores to be finalized by the screening	Outstanding = 10 Very good = 7	3

		committee	Good = 5 Average = 3 Modest = 1	
5C	Extension and dissemination activities (public lectures, talks, seminars, popular writings not covered under III)	Scores to be finalized by the screening committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1	7
	Participated in National level workshop “R-language and LaTeX” 18-20 February, 2016			
	Participated in State level workshop “Use of Free and Open source Software in Mathematics” 3-4 August, 2015			
<b>Sub - Total 5</b>				17
6A	Administrative responsibility (including Dean, Principal, Chairperson, Convenor, Teacher-in-charge or similar duties that require regular office hours for its discharge)	Actual hours spent	Hours per academic year	00
6B	Participation in Board of Studies, Academic and Administrative Committees	Actual hours spent	Hours per academic year =60	06
<b>Sub - Total 6 : Score = hours/10 (max score 30)</b>				06
7	Overall contribution to the	Scores to be	Outstanding = 10	07

	collective/corporate life of the institution (including 5, 6 and any other contribution)	finalized by the screening committee	Very good = 7 Good = 5 Average = 3 Modest = 1	
<b>Sub - Total 7 : Score</b>				<b>07</b>

**CATEGORY : III  
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**A) Published Papers in Journals (Attach evidence of each publications)**

Sr. No.	Title with Page nos. Vol. No. Year	Journal	ISSN / ISBN No.	Whether peer reviewed. Write YES / NO  Write Impact factor, if any	No. of Co -authors	Whether you are the main author / guide / mentor	API Score
	-	-	-	-	-	-	-

**B) (i) Articles / Chapters published in Books (Attach evidence of each publications)**

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN / ISBN No.	Whether peer reviewed. Write YES / NO	No. of Co - authors	Whether you are the main author	API Score
	-	-	-	-	-	-	-

**B) (ii) Full Papers in Conference Proceedings (Attach evidence of each publications)**

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN / ISBN No.	No. of Co - authors	Whether you are the main author	API Score
	-	-	-	-	-	-

**B) (iii) Book Published as single author or as editor (Attach evidence of each publications)**

Sr.	Title with page	Type of Book	Publishers &	Whether	No. of Co	Whether	API
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No.	nos.	& Authorship	ISSN / ISBN No.	peer reviewed	-authors	you are the main author	Score
	-	-	-	-	-	-	-

**C) Ongoing and Completed Research Projects and Consultancies**

**C) (i & ii) Ongoing Projects / Consultancies (Attach evidences)**

Sr. No.	Title	Agency	Period (From - To)	Grant / Amount Mobilized (Rs. Lakh)	API Score
	-	-	-	-	-

**C) (iii & iv) Completed Projects / Consultancies (Attach evidences)**

Sr. No.	Title	Agency	Period (From - To)	Grant / Amount Mobilized (Rs. Lakh)	Whether Policy document / patent as outcome	API Score
	-	-	-	-	-	-

**D) Research Guidance (Attach evidences)**

Sr. No.	Name of the Student Enrolled	Dissertation / Thesis Submitted YES / NO	Date of Degree awarded / Notification issued	API Score
<b>M. Phil. or equivalent</b>				
-	-	-	-	-
<b>Ph. D. or equivalent</b>				
-	-	-	-	-

**E) (i) Training Courses, Teaching – Learning - Evaluation Technology Programmes, Faculty Development Programmes**

(not less than one week duration)

**(Attach evidences) (Maximum Score 30)**

Sr. No.	Programme	Duration with dates (From - To)	Organized by	API Score
	-	-	-	-

**E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

**(Attach evidences)**

<b>Sr. No.</b>	<b>Title of the Paper presented</b>	<b>Title of Conference/ Seminar with place and dates</b>	<b>Organized by</b>	<b>Whether international / national / state / regional / college or university level</b>	<b>API Score</b>
	-	-	-	-	-

**E) (iii) Invited Lectures and Chairmanships at national or International Conference / Seminar, etc.**

**(Attach evidences)**

<b>Sr. No.</b>	<b>Title of Lecture / Academic Session</b>	<b>Title of Conference / Seminar etc With place and dates</b>	<b>Organized by</b>	<b>Whether international/ national</b>	<b>API Score</b>
	-	-	-	-	-

**CATEGORY : IV      SUMMARY OF API SCORE**

**Period : From 2015 - 16**

<b>Total API Score in Category I</b>		<b>Maximum Score available</b>	<b>API Scored</b>
<b>1</b>	<b>Sub-total 1</b>	100	100
<b>2</b>	<b>Sub-total 2</b>	30	00
<b>3</b>	<b>Sub-total 3</b>	20	20
<b>4</b>	<b>Sub-total 4</b>	30	10
<b>Total API Score obtained in Category I (Based on verifiable evidences)</b>		<b>180</b>	<b>130</b>
<b>For promotion, at least 100 from maximum of 180 score is required</b>			
<b>Total API Score in Category II</b>		<b>Maximum Score available</b>	<b>API Scored</b>
<b>1</b>	<b>Sub-total 5</b>		17
<b>2</b>	<b>Sub-total 6</b>	30	06
<b>3</b>	<b>Sub-total 7</b>		07
<b>Total API Score obtained in Category II (Based on verifiable evidences)</b>		<b>70</b>	<b>30</b>
<b>For promotion, at least 20 from maximum of 70 score is required</b>			
		<b>Maximum Score available</b>	<b>API Scored</b>
<b>Total API Score in Category I + Category II</b>		<b>250</b>	<b>160</b>

<b>Total API Score in Category III</b>							
<b>Year</b>	<b>Assessment Year</b>	<b>API Score claimed</b>					<b>Total API Score</b>
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	
2016	2015-16	0	0	0	0	0	<b>00</b>

## Declaration for API

I, Arunkumar Deshalbhai Chauhan, hereby solemnly certify that

- (1) Detail provided in Category I, Category II, and Category III are correct. False information is not provided.
- (2) If a paper presented in Conference / Seminar is published in the form of Proceedings, the points are accrue for the publication (III (A/B)) and not under presentation (III (E) (ii)).
- (3) My all the publications submitted for promotion are original research work.
- (4) My publications are in the field and subject in which I am applying for the promotion under CAS.
- (5) Out of Total 0(NIL) publications, 0(NIL) publications are in the paid journals/publications.
- (6) All the publications considered for API score are published through standard peered process.
- (7) The decision of the scrutiny committee / experts with regard to the quality of my publications shall be final and it shall have binding to me. I understand that scrutiny committee / experts decision with regard to consider or reject any of my publication in context of its quality and or subject category shall be final.
- (8) I am not owner/editor/ asst. editor or in the board of the journal whose papers I have claimed in API score.
- (9) I also certify that the papers published by me do not fall under the category of plagiarism.
- (10) I understand that any misinformation will lead to disqualify from the promotion, even after the promotion.

***I hereby solemnly certify that the above API Score provided in this application form is true and correct to the best of my knowledge and belief.***

Place : Nadiad

Date :

Mr. Arunkumar D. Chauhan

Adhyapak Sahayak

J. & J. College of Science

## **Declaration**

I, Arunkumar Deshalbhai Chauhan hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief. I also confirm that I have never been convicted by any court of law or suspended / dismissed by any employer / organization from job. I understand that if any of the information given by me in this application form is found to be incorrect, or I have concealed / misrepresented any information, my candidature / appointment is liable to be cancelled / terminated at any stage without assigning any reason therefor. I confirm that I shall abide by the decision(s) of the University with regard to my application / appointment / promotion.

Place : Nadiad

Mr. Arunkumar D. Chauhan

Date :

Adhyapak Sahayak

J. & J. College of Science

### **Forwarded Through :**

Place : Nadiad

Dr. A. M. Patel

Date :

Principal

J. & J. College of Science

Place : Nadiad

Dr. A. S. Pandey

Date :

IQAC co-coordinator

J. & J. College of Science